

## **General information and guidelines regarding the publication on the conference “Holocaust Education Revisited”**

### **1. Schedule**

Your contribution must be submitted by July 1, 2018. It will then be proofread and edited with regard to content and language. The editorial team will return the revised text to you, possibly with change requests. Should you in turn have any requests for changes or corrections, please incorporate them into the document using the “Track Changes” function and contact us by e-mail or telephone (by August 1, 2018). After standardizing the formatting, we will forward the volume to the editorial department (December 2018).

### **2. Text length and structuring**

Your manuscript should contain approx. 50,000 characters (including spaces). In the case of a poster contribution, 30,000 characters (including spaces) are available to you. The text must be structured with subheadings numbered in Roman numerals. There should be no further subdivisions within these sections.

### **3. Bibliography**

Citations and references should be used according to the Harvard method. The bibliography should follow these guidelines:

#### **Monograph**

Author’s surname, author’s given name (year of publication): *full title*, volume number (if needed), edition (if needed), place of publication: publisher.

Gudehus, Christian (2006): *Dem Gedächtnis zuhören. Erzählungen über NS-Verbrechen und ihre Repräsentation in deutschen Gedenkstätten*, Essen: Klartext.

#### **Chapter in a collective edition**

Author’s surname, author’s given name (year of publication): full title of the chapter, in: editor’s surname, editor’s given name (ed.), *full title of the publication*, volume number (if needed), edition (if needed), place of publication: publisher, page numbers.

Mkayton, Noa (2015): Shoah Education in Yad Vashem, Israel, in: Matthes, Eva & Meilhammer, Elisabeth (ed.), *Holocaust Education im 21. Jahrhundert*, Bad Heilbrunn: Klinkhardt, pp. 127-138.

#### **Journal article**

Author’s surname, author’s given name (year of publication): full title of the article, in: *full title of the journal*, volume number, issue number, page numbers.

Polian, Pavel (2017): Das Ungelesene lesen. Die Aufzeichnungen von Marcel Nadjari, Mitglied des jüdischen Sonderkommandos von Auschwitz-Birkenau, und ihre Erschließung, in: *Vierteljahreshefte für Zeitgeschichte*, 65 (4), pp. 597-618.

#### **Web page**

Author’s surname, author’s given name (year of publication): full title, [online] URL [date of access].

Wetzel, Juliane (2008): Holocaust-Erziehung, [online]  
<http://www.bpb.de/themen/VIJUTF,0,HolocaustErziehung.html> [04.12.2017].

#### 4. In-text references

##### Structure of the references

Abbreviated bibliographical references are directly embedded into the running text using parentheses. They contain the author's (or authors') name(s), the year of publication and the relevant page numbers.

If one cited from page 102 of Jan Taubitz' 2016 book *Holocaust Oral History und das lange Ende der Zeitzeugenschaft*, for example, the corresponding in-text reference would look like this: (Taubitz 2016: 102). And if one cited from pages 18 and 19 of Liat Steir-Livny's 2017 monograph *Is it OK to Laugh About it?*, the corresponding in-text reference would look like this: (Steir-Livny 2017: 18f.).

In the case of a publication with three or more authors, such as the 2015 book *Gedenkstättenpädagogik* by Elke Gryglewski, Verena Haug, Gottfried Kößler, Thomas Lutz and Christa Schikorra, only the first named author is listed, followed by "et al." (Latin: *et alii*, "and others") in order to indicate that several authors collaborated in the writing of the work. Accordingly, the in-text reference would look like this: (Gryglewski et al. 2015: 15-19). In the bibliography, all authors are listed.

#### 5. Direct citations

##### Emphasis

Direct citations are denoted with double quotation marks. The quoted passage must not be changed. This includes all types of emphasis (such as **boldface**, *italics*, `s p a c i n g`, `SMALL CAPS` and/or underlined) and even typographical errors. Highlighted text is indicated by [emphasis in original], typographical errors by [sic!] (Latin: *sic erat scriptum*, "it was written this way"). The addition of emphasis to a quotation is indicated by [emphasis added].

##### Quotation within a quotation

Double quotation marks of a quotation which is cited within a cited paragraph are turned into single quotation marks.

##### Modifying a quotation

Modifications to a direct quotation need to be indicated by placing square brackets around any changes made. Omitted words are indicated by three periods set between square brackets [...]. (It is absolutely crucial that such an ellipsis does not change the meaning of the quoted passage.)

##### Longer quotations

Quotations of three lines and more should be distinguished from the running text by indenting (please do not add any other formatting). Indented quotations do not require quotation marks.

##### Contact

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